

# Education in Emergencies

Certificate of Advanced Studies (CAS)  
East & Southern Africa Region  
and English-speaking West Africa

May 2022 – March 2023

**A sector-facing university-accredited professional development course offered by the Humanitarian Leadership Academy, Save the Children, University of Geneva, and partners.**

Supporting partners:





## Introduction

The Humanitarian Leadership Academy (HLA), Save the Children and University of Geneva (UNIGE) are pleased to announce the next cycle of the Education in Emergencies (EiE) Certificate in Advanced Studies (CAS) for the East & Southern Africa (ESA) region (plus English-speaking West Africa) running for 10 months from May 2022 to March 2023.. The EiE CAS is a sector-facing course which invites applications from education or EiE practitioners working in emergency, fragile or disaster-prone contexts.

The course prioritizes and supports applicants working for local and national organizations (incl. governments and universities), but also accepts applications from those working for international non-governmental organizations (INGOs) and UN bodies, believing that this mix of learners creates a rich and collaborative peer learning experience. The course aims for gender parity and to be inclusive and offers special support to promote this.



## Overview

Education is a fundamental component of a humanitarian response: it contributes to the physical and psychological protection of children, their families and communities; it supports and promotes the continuation of child development and learning and helps prevent drop out; it presents an opportunity to improve the reach, quality and relevance of education, including building resilience. A key part of being able to initiate, design and implement timely and quality education in emergencies (EiE) responses is having the education/EiE staff with the right competencies to do so.

The EiE CAS course aims to support learners to develop these competencies. These align with the INEE Level 2 & 3 competencies: assess, analyse, evaluate, design, apply, use, develop, engage, participate, work with. The EiE CAS is a blended course involving self-directed learning and facilitated components, including a simulation and skill-sharing assignment in which students can demonstrate and apply their learning. The course equates to 450-hour learning hours and is accredited as a Certificate of Advanced Studies (CAS) by the University of Geneva (UNIGE). Other EiE CAS available through UNIGE include Higher Education in Emergencies (HEiE) and Digital Learning in Emergencies (DLiE). The EiE CAS can contribute to other qualifications with UNIGE.



## Target Audience

The EiE CAS is aimed at mid-high level EiE or education coordinators, managers or advisors and in order to help them develop the competencies to improve the coverage, quality and timeliness of EiE responses in their contexts. This group is targeted as they are considered key agents of change and influence in EiE, with influence over both field level operations but also organizational and sector strategy. Education development practitioners are encouraged to apply, recognizing that they are increasingly expected to manage EiE responses in their context, or adapt their programmes to it (as part of the new ways of working in the humanitarian-development nexus).

## You will...

- be an education (including EiE) professional with at least 3 years' relevant experience
- have a bachelor's degree, or equivalent, from an institution recognized by UNICEF
- have a good level of written and spoken English (the working language for this cycle of the course)
- be working in an education programme in an emergency, fragile or disaster-prone context
- have mid-level education responsibilities which include some or all of the following tasks:
  - conducting needs assessments and analysis
  - proposal development
  - programme design and/or modification
  - programme management (including of individuals and budgets)
  - programme/organizational representations (at working groups or Cluster)
  - monitoring, evaluation and reporting
- be a national from and working in an East and Southern Africa (ESA) regional country (priority target group) or English-speaking West African countries (e.g. Nigeria, Sierra Leone, Liberia)
- work for a government ministry of education (MoE), a civil society organization (CSO)/ national/local NGO, an international NGO, relevant UN agencies or donor; applications from individuals and members of other organizations (e.g. universities) will be considered on a case by case basis.



## Diversity and Inclusion

The EiE CAS Delivery Team is committed to creating an inclusive environment, promoting and providing equal opportunities, respecting diversity and avoiding unlawful discrimination during selection and course delivery. As such, we welcome applications from all suitably qualified individuals regardless of their origin, gender identity, biological sex, disability, religion/belief, sexual orientation, age or familial situation and will consider offering special support to overcome any related barriers to inclusion.

## Course Structure & Content

The course's blended learning approach includes the following components (totalling 450 hours):

Component	Detail	Learning hours
<p><b>Module 1-6:</b> Remote self-directed and facilitated Learning May 2022- Dec 2022</p>	<p>Six modules of remote learning comprising individual self-directed online learning, facilitated webinars and forum discussions, individual tests and formatively and summatively assessed group assignments</p> <ul style="list-style-type: none"> <li>• Module 1: Concepts and Frameworks (30 hrs)</li> <li>• Module 2: Cross-Cutting Issues and Approaches (30 hrs)</li> <li>• Module 3: Assessment, Analysis and Design (60 hrs)</li> <li>• Module 4: Physical and Psychological Protection and Well-being (60 hrs)</li> <li>• Module 5: Teaching, Learning and Improving Outcomes (90 hrs)</li> <li>• Module 6: Support Systems: Community Participation, School Management, Policy &amp; Coordination (60 hrs)</li> </ul>	330 hours
<p><b>Module 7:</b> Facilitated Simulation Jan 2023</p>	<p>Facilitated desk-based simulation (remote or in-person, situation depending) to apply and consolidate learning and participate in a Training of Trainers (ToT) to support the final skill-sharing assignment</p>	60 hours
<p><b>Module 8:</b> Skill-sharing training assignment Feb-Mar 2023</p>	<p>A final assignment (Reflection, Synthesis and Learning) in which learners conduct a training needs analysis in and for their context and use it to plan, deliver and report on their training (remote or in-person situation depending)</p>	60 hours
<p><b>Additional Supporting Components</b></p> <ul style="list-style-type: none"> <li>• 1 x Open Office Hours with module teacher per week for guidance and questions</li> <li>• Potential placements/job-swaps opportunities offered to course graduates if feasible</li> <li>• Pastoral support offered and Community of Practice encouraged and supported</li> <li>• Opportunities to work with EiE PDP team to deliver future CAS and EiE Fundamentals</li> </ul>		



## Course Fees

Although the costs of delivering the EiE CAS are generously subsidized (by People’s Post-code Lottery and others) student fees are applied for some participants in order to help sustain the course. In recognition of the differences in organizational resources and opportunities, these fees are tiered in the following way:

Applicant profile	Course fee*		
	GBP	EUR	CHF
Local and national NGO/CSO staff*	1100	1300	1300
National government staff*	1100	1300	1300
International NGO (INGO) staff**	1700	2100	2100
UN organizations & donor staff**	2100	2500	2500
Independent individuals**	4100	5000	5000

\*Scholarship will be provided to cover the course fees for all learners from local and national NGO/CSO and government. \*\*Scholarships for other applicant profiles are available on a case-by-case basis (see scholarships box below).

## Scholarships

Scholarships are available to support diversity and inclusion, prioritizing female applicants, those living with disabilities and for staff working for national organizations (incl. government ministries of education). Scholarships will be awarded to those able to make a strong case for this in the scholarship section of the application form.

## Pay it forward clause

As this course is highly subsidized, and in line with the programme’s regionalization, localization and sustainability strategy, we ask graduates to commit to contributing to the delivery of future EiE PDP courses and initiatives to the sum of at least 20 hours.



## Application process

- Complete the HLA EiE CAS application form by Sunday 27th March 2022.
- Short-listed applicants will be contacted to complete the UNIGE application form.

[Click Here To Apply](#)

## Note to line-managers

Through individual professional development this course aims to improve individual and organisational EiE delivery performance, in turn improving access to and quality of education for children caught up emergencies. This course requires approximately 10 hours of study per week and 7 full days for the simulation and ToT (Module 7). When considering your reportee/staff member's application for this course, please ensure that you recognise and support this substantial commitment.

Please direct any queries to [Janeth.Cherubet@savethechildren.org](mailto:Janeth.Cherubet@savethechildren.org) and/or [Rose.Wahome@savethechildren.org](mailto:Rose.Wahome@savethechildren.org).

**The deadline for application is Sunday 27 March 2022.**