

SAVE THE CHILDREN FUND

Summary of a Telephone Meeting of the Board of Trustees on 15 May 2019

Trustees present:

Charles Steel, Interim Chair
Gareth Davies
Sophie McCormick
Dianna Melrose
Lisa Rosen
Babatunde Soyoye
Anne Fahy
Mark Swallow
Sebastian James

Apologies:

Naomi Eisenstadt
Arabella Duffield
David Ripert

In attendance:

Executive Directors:

Sam Sharpe, Chief Financial Officer
Clare Conaghan, Executive Director of
Human Resources

Gemma Sherrington, Executive Director of
Fundraising & Marketing
Gwen Hines, Executive Director of Global
Programmes
Kirsty McNeill, Executive Director of Policy,
Advocacy & Campaigns
Vic Langer, Strategy Development Director
Steven McIntosh, Executive Lead for
Organisational Change

Staff:

Andrew Willis, General Counsel and
Company Secretary
Reema Malhotra, Chief of Staff
Esther Hodges, Project Adviser, CEO's Office
Laura-Louise Fairley, Accountability and
Transparency Manager
Francis D'Souza, Financial Controller
Sarah Abbott, Manager of Financial Planning
and Reporting

Apologies:

Kevin Watkins, Chief Executive Officer

Agenda:

1. Introduction to meeting
 2. Annual Report and Accounts for 2018
 3. Accountability and Transparency Report
 4. Reappointment of the External Auditor
 5. Modern Slavery Statement
 6. Risk update
 7. Movement governance reform proposal
 8. AOB
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Item 1. Introduction to meeting: Charles Steel noted apologies from Arabella Duffield, David Ripert, Naomi Eisenstadt and Kevin Watkins.

Item 2. Annual Report and Accounts for 2018: The Board thanked staff for their work on the Annual Report and Accounts for 2018¹. Subject to minor changes, they approved the documents and delegated responsibility for their signing to Charles Steel (Interim Chair) and Gareth Davies

¹ The 2017 Annual Report and Accounts can be found [here](#).

(Honorary Treasurer). Trustees also received an update on the media and communications plan in place for publishing the documents.

Item 3. Accountability and Transparency Report: Trustees received an update on the progress of production of the Accountability and Transparency Report for 2018². They sought and received assurance that this would reflect the key themes, such as efforts being made to improve safeguarding, emerging from movement-wide accountability and transparency reporting.

Item 4. Reappointment of the External Auditor: The Board approved the reappointment of KPMG as Save the Children UK (SCUK)'s external auditor for the financial year ending 31st December 2019.

Item 5. Modern Slavery Statement: The Board approved SCUK's Modern Slavery Statement for 2018.

Item 6. Risk update: The Board noted an update from the risk team, which outlined the organisation's Q1 2019 risk position and the steps being taken to plan for and mitigate principal risks.

Item 7. Movement governance reform proposal: Trustees discussed a proposal on reform of the Save the Children movement's governance structure. It was agreed that the proposal represents a significant step forward in the effort to make this structure more streamlined and effective, and Trustees recommended that SCUK vote in support of the proposal at the movement's Members' Meeting in June 2019. They noted that the real test would come in implementation of the reforms contained within the proposal over the coming years.

Item 8. AOB: The Board congratulated management and staff on a number of recent events hosted by SCUK, including the [See Me Safe Symposium](#) and the [Centenary Gala](#). They commented on the high quality and success of both and noted that they looked forward to the launch of the [Stop the War on Children](#) global campaign on the 16th May. Trustees also congratulated the organisation on its 100th birthday.

² The 2017 Accountability and Transparency Report can be found [here](#).