

## SAVE THE CHILDREN FUND

### Summary of a (hybrid) Meeting of the [Board of Trustees](#) on 6<sup>th</sup> December 2022

#### Trustees

##### Present:

Tsitsi Chawatama-Kwambana (TCK), *Chair*  
 Richard Winter (RW)  
 David Ripert (DR)  
 Dianna Melrose (DM)  
 Jessica Gladstone (JG)  
 Razia Khan (RK)  
 Mark Swallow (MS)  
 Anne Fahy (AF)  
 Gordon McFarland (GMcF)  
 Catherine Doran (CD)  
 Kajal Odedra (KO) (from 12pm)  
 Arabella Duffield (AD) (from 2pm)

#### Apologies

Babatunde Soyoye (BS)

#### In Attendance

##### Executive Directors:

Gwen Hines (GH), CEO  
 Francis D'Souza (FDS), CFTO  
 Gemma Sherrington (GS), Executive  
 Director of Fundraising & Marketing  
 Kirsty McNeill (KMcN), Executive Director  
 of Policy, Advocacy & Campaigns  
 Adam Berthoud (AB), Executive Director of  
 Global Programmes

Pria Rai (PR), Executive Director of  
 Organisational Change

##### Staff:

Abra Edwards (AE), Interim General  
 Counsel and Company Secretary  
 Reema Malhotra (RM), Director of Strategy  
 & Chief of Staff  
 Victoria McDonald (VM), Assistant  
 Company Secretary (Minutes)  
 Clare Rodger, Director of Resource  
 Mobilisation, Communications &  
 Engagement, SCI (*item 3 only*)  
 Steven Silverman, Director of Technology  
 Operations (*item 6 only*)  
 Martyn Lewis, Information Security Officer  
 (*item 6 only*)  
 Cat Carter, Director of Safeguarding (*item  
 8d only*)  
 Max Wakeham, Interim Risk Manager (*item  
 9 only*)  
 Antonia Costas, YAB Advisor (*item 10 only*)  
 Meg Briody, Head of Child & Youth  
 Participation (*item 10 only*)  
 YAB Members – Roisin, Hermione & Ivan,  
 (*item 10 only*)

#### Agenda:

1. Introduction to meeting
2. Christmas Jumper Day update & Festive Cheer
3. Global fundraising perspective
4. CEO's report and impact update
5. Financial health and planning update
6. Cyber security update and assessment
7. People and organisational culture update
8. Regular business and governance matters
9. Organisational risk assessment and quarterly risk update
10. Youth Advisory Board
11. Trustee & CEO closed session
12. Trustee-only session and close

**Item 1. Introduction to meeting:** Tsitsi Chawatama-Kwambana (TCK) opened the meeting, and welcomed Catherine Doran (CD), who had recently been appointed to the Board as Safeguarding Trustee and Chair of the Safeguarding Committee, to her first SCUUK Board meeting.

**Item 2. Christmas Jumper Day update and Festive Cheer:** Gemma Sherrington (GS) shared a film with the Board showing the impact of SCUUK's work over 2022 and provided the Board with some key fundraising figures from 2022. GS also gave an update on the upcoming Christmas Jumper Day on 8 December, including sign-ups, fundraising figures, and social media engagement.

**Item 3. Global fundraising perspective:** Clare Rodger (CR) joined the meeting to share her perspective on fundraising globally across the Movement; her work with SCUUK fundraising teams; and the importance of SCUUK's unrestricted income in supporting the global Movement. GS and CR reflected on SCUUK's role in the Movement in fundraising, as well as bringing technical expertise, leadership, and diversifying the institutional portfolio.

**Item 4. CEO's report and impact update:** Gwen Hines (GH) shared reflections on work over Q4, and with Kirsty McNeill (KMcnN) and Adam Berthoud (AB), talked about SCUUK's work in protecting children in conflict (PCIC). The Board heard about key achievements in PCIC work, including the Safe Schools Declaration and the Leave No One Behind pledge.

**Item 5. Financial health and planning update:** Francis D'Souza (FDS) provided an update on 2022's financial performance, and the Board approved the 2023 budget and the recommended 2023 reserves range.

**Item 6. Cyber security update and assessment:** Steven Silverman (SS) and Martyn Lewis (MS) provided an update on cyber security at SCUUK, to ensure Board oversight on how SCUUK is effectively governing, managing and implementation changes to address cyber security risks.

**Item 7. People and organisational culture update:** Pria Rai (PR) provided the Board with an update on people and organisational culture work, including work that had taken place to address recommendations arising from the Shale review and Charity Commission inquiry. Dianna Melrose (DM) shared staff feedback from her role as Staff Liaison Trustee.

**Item 8. Regular business and governance matters:** the Board considered its regular business. This included a governance report; update on the 2022 Annual Report plans; the SCA/SCI Board update; subcommittee updates; and safeguarding and whistleblowing updates.

**Item 9: Organisational risk assessment and quarterly risk update:** Max Wakeham (MW) shared the quarterly risk update with the Board, and the Board discussed the updated risk management framework, including the 12 principal organisational risks.

**Item 10. Youth Advisory Board:** Antonia Costas (AC), Meb Briody (MB) and three members of the Youth Advisory Board (YAB) – Roisin, Hermione and Ivan – joined the meeting, and the YAB members shared reflections on their involvement with the Generation Hope campaign. The Board and the YAB members also discussed the climate crisis and SCUUK's work around this.

**Item 11. Trustee and CEO closed session.**

**Item 12. Trustee-only session and close.**